**Dragons Official Supporters’ Club (DOSC)**

**Committee Meeting No5**

**Thursday 25th Aug 2016 @ 19:30 hrs**

**WFAC Marquee**

**Rodney Parade**

**Meeting Minutes**

**Present**

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| Name | Committee Position | Initials |
| Dan Hallett | Dep Chair | DJH |
| Gavin Potts | Members Sec / Media | GP |
| Deb Hamilton | Committee Member | DH |
| Richard Hicks | Committee Member | RH |
| Christian Hyde | Committee Member | CH |
| Iwan Williams | NGD Ticket Office Manager | IW |
| Matt Andrews | Sec | MA |

**Apologies**

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| Name | Committee Position | Initials | |
| Brad Hayward | Chair / Dep Sec | BH |
| Ryan Price | Treasurer | RP |

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| **1. Chairman’s Opening Remarks** |  |
| 1.1 DH opened the meeting and outlined the logistical priorities for the DOSC’s first presence at a home fixture of the season, the friendly against Exeter on Friday 26th August.  1.2 DH confirmed the loss of two further committee members in Gareth Bailey and Morgan Goff, due to work commitments. As in the case of Phil James it was agreed that both Gareth and Morgan would be taking a temporary sabbatical from the Committee as a result. |  |
| **2. Apologies** |  |
| 2.1 DH confirmed that apologies had been received from BH and RP. |  |
| **3. Minutes and Actions from the Previous Meetings** |  |
| 3.1 The minutes of last meeting were reviewed and confirmed as accurate, and the outstanding actions were discussed with the Action Owners:  4.2 – BH had asked for committee member to take on requesting feedback about judgement day from fans in his e mail. MA had spoken with IW about Judgement day in his correspondence about Comp tickets for Twitter. GP agreed to create webpage for feedback and forward correspondence onto IW by 31st August.  4.3 – DOSC are still awaiting feedback from the region regarding assistance with online donations, membership applications and travel booking. BH still awaiting feedback from IW.  5.3 –RP agreed to investigate the process and work required to create a DOSC bullion draw.  5.4 – BH was to approach the Region’s leadership team to request if there had been any funds put aside for implementation costs of DOSC.  6.3 – BH had met with Stuart Davies and Kingsley Jones prior to the Q&A to make them aware of the general feedback and themes prior to Q&A on 18th August.  7.1 – BH had requested that Pete Grozonka and Jon Pallet attned regular formal meetings with the DOSC to develop effective communication.  7.3 – GPs engagement with Rugby Heaven was on going and was also supported by coms from BH. Initial discussions remain positive about developing a positive relationship going forward.  8.2 BH was to engage NGDs to confirm that DOSC could take ownership of kit launch for following season. | **GP**  BH  RP  BH  BH  GP  BH |
| **4. Exeter Fixture – Friday 26th August** |  |
| 4.1 DOSC discussed logistics for Exeter Fixture. The layout of the Marquee was arranged and tasks allocated in relation to face painting guard of honour, raffle & prize, engaging travelling supporters and comms. It was agreed by the committee that the priority for the Exeter game was to start generating revenue, to cover some of the costs already incurred.  4.2 GP to e mail Mike Sage to request wifi password and two parking spaces  4.3 MA to arrive first on match day to collect raffle prize (signed shirt donated by Nick Croswell) and set up pop up banners in Marquee. CH had provided Raffle books and it was agreed by all that we would charge £1 a strip. GP and DH agreed to sell raffle tickets prior to the game.  4.3 MA to print off copies of feedback forms and away travel forms  4.4 MA and Hannah to face paint guard of honour at 6.10pm. Guard of honour to be free, however, all others to be charged £1. | GP  **MA**  GP/DH  MA |
| **5. Match day Programme & Website Content** |  |
| 5.1 DOSC committee members noted the lack of communication from JP and KV in failure to reply to e mails about match day programme deadlines. GP to send e mail with a list of formal requests, regarding programme, bar update, formal meeting with PG and JP. Committee in agreement.  5.2 DOSC were concerned that there had been limited publicity of its existence and the good work that had been done around the region on the NGDs website. GP agreed to request information about how we could feature more prominently with content on their home page. | **BH GP**  **GP**  **BH** |
| **6. Away Travel – Quote Update** |  |
| 6.1 Quotes had been sought by CH and GP from both Leisuretime and Edwards. Still awaiting price from Leisuretime for comparison.  6.2 Awaiting information of ticket bundles from IW and coach deal mentioned. DOSC need clarification as to whether NGDs are able to arrange a better price than can be negotiated elsewhere, to give fans the best value for money. BH in on-going contact with IW and Dai via e mail whilst on holiday. | BH |
| **7. Lewis Evans Video** |  |
| 7.1 MA confirmed that he had been in touch with Lewis Evans via SM who was keen to publicise the Lamb and give an interview about pre-season, to be filmed editing and distributed on our SM.  7.2 Lewis asked KV to be e mailed to formalise the process. BH e mailed KV, however, we are yet to have received a response. MA to confirm with LE closer to date.  7.3 DH has spoken to Lee Hallett, whose production company ‘Red90’ have agreed to film and edit the production subject to them being free. DH to confirm time and date with LH. | MA  DH |
| **8. Membership Update** |  |
| 8.1 GP confirmed that BH had ordered the membership stickers.  8.2 In his e mail BH was keen to launch membership shortly and had been working on back end database to capture members information. However, the committee felt that we needed to take our time and reassess once BH was back from holiday to arrange publicity and maximise potential of the membership launch. DOSC to review next meeting. |  |
| **9. Dragons Ladies Judegement Day 4th September** |  |
| 9.1 MA to attend and to get in touch with Gwesyn to offer facepainting and SM coverage on the day. | MA |
| **10. Date of Next Meeting** |  |
| 10.1 Date for next meeting was provisionally booked for Weds 7th September.. |  |